Call for Applications: Full-time EFL Faculty Position (Associate Professor)

Sugiyama Jogakuen University, School of Foreign Languages (established in 2024), is currently accepting applications for a full-time teaching position. Details for recruitment for this EFL placement are outlined below. We look forward to receiving your applications.

[Specialization]: Humanities and Social Sciences—Foreign Language Education

[Subjects]: compulsory English courses for first and second-year students, elective English courses, and other courses.

[Other Duties]

1. Faculty administration (open campus events, interview supervision for admissions, and various university tasks, etc.)
2. Development of the English education programs
3. Creation of entrance examination materials
4. Attending and participating in faculty meetings and development sessions
5. Global Language Lounge duties

[Position and Personnel] Position: Associate Professor

[Qualifications]

- Applicants must have a master's degree in TESOL, applied linguistics, English language studies, linguistics, or a related field.
- Work experience: at least three years of university-level EFL teaching.
- Willingness to teach in line with the School's diploma policy and curriculum
- Native or near-native English proficiency

[Contract Period]:

> Fixed-term, one year, renewable annually up to a maximum of five years, subject to performance evaluation. Under certain conditions, the contract may be extended to a maximum total of ten years

[Application Deadline]: Submissions must be received no later than November 30, 2026 (Monday).

[Expected Starting Date]: April 1, 2027 (Reiwa 9)

[Remuneration]: Compensation and benefits will be in accordance with the university's regulations.

[Required Documents]

1. English CV (free format): 1 copy
2. List of academic and research achievements in English (free format): 1 copy
   Note: Please indicate "peer-reviewed" for publications that underwent peer review.

3. A statement describing your teaching philosophy and how it informs your approach to developing English courses and materials for a coordinated program (700–1,000 words in English): 1 copy
4. A sample of teaching materials you have created for a first- or second-year university class (up to 5 pages): 1 copy
5. A copy of your final academic degree or diploma: 1 copy

Please submit documents 1, 2, and 3 separately (do not staple them together).

Note:

1. The successful candidate must reside within commuting distance of the Hoshigaoka campus by April 1, 2027.
2. The selection process includes document screening, interviews, and a mock class. The successful candidate will be notified by mid-January 2027.
3. Documents submitted will generally not be returned. However, physical copies of books or papers may be returned upon request. If requesting a return, please enclose a self-addressed envelope with postage.
4. Applicants are responsible for their travel expenses during the selection process.
5. Submitted personal information will be managed in accordance with the university's "Personal Information Protection Regulations" and will not be used for purposes other than personnel recruitment.

[Submission Address]
School of Foreign Languages Office
Sugiyama Jogakuen University
17-3 Hoshigaoka-motomachi, Chikusa-ku
Nagoya, Aichi 464-8662, JAPAN

Please indicate " Application: EFL Faculty Position" on the envelope.

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