

Sugiyama Jogakuen University, School of Foreign Languages (established in 2024), is currently accepting applications for a full-time teaching position. Details for recruitment for this EFL placement are outlined below. We look forward to receiving your applications.

[Specialization]: Humanities and Social Sciences—Foreign Language Education

[Subjects]: compulsory English courses for first and second-year students, elective English courses, and other courses.

[Other Duties]

1. Faculty administration (open campus events, interview supervision for admissions, and various university tasks, etc.)
2. Development of the English education programs
3. Creation of entrance examination materials
4. Attending and participating in faculty meetings and development sessions
5. Global Language Lounge duties

[Position and Personnel] Position: Associate Professor or Lecturer level

[Qualifications]

- Academic Background: Master's degree
- Applicants must have a Master's degree in TESOL, applied linguistics, English language studies, linguistics, or a related field.
- Work experience: individuals with a history of teaching English at the university level.
- Understanding of the department's diploma policy and teaching guidelines.
Native speaker of English or possess equivalent English language skills.

[Contract Period]: One year, with the possibility of renewal for up to four additional terms.

There is a possibility that it could be extended up to a total of ten years.

[Application Deadline]: Submissions must be received no later than January 8, Reiwa 6 (Monday)

[Expected Starting Date]: April 1, Reiwa 6

[Remuneration]: Compensation and benefits will be in accordance with the university's regulations.

[Required Documents]

1. English CV (free format): 1 copy
2. English academic and research achievements document (free format): 1 copy
Note: Specify "peer-reviewed" for publications that underwent peer review.
3. A document describing the development of an English education program (500-1,000 words in English, free format): 1 copy
4. Copy of the final academic degree or diploma: 1 copy

(Do not staple documents 1 and 2 together.)

Note:

1. After relocation, the candidate must reside in Nagoya or its surrounding areas and be able to commute to the campus.
2. The selection process includes document screening, interviews, and a mock class. Selected candidates will receive notifications no later than mid-February.
3. Documents submitted will generally not be returned. However, physical copies of books or papers may be returned upon request. If requesting a return, please enclose a self-addressed envelope with postage.
4. Applicants are responsible for their travel expenses during the selection process.
5. Submitted personal information will be managed in accordance with the university's "Personal Information Protection Regulations" and will not be used for purposes other than personnel recruitment.

[Submission Address]

17-3 Hoshigaoka Motomachi,
Chikusa-ku, Nagoya-shi,
Aichi Sugiyama Jogakuen University,
Faculty of International Communication, Office of International Communication Studies
〒464-8662

Please indicate "Application Documents for English Instructor" on the envelope.

[Contact] Michael Stockwell Email: stockwell@sugiyama-u.ac.jp